

**Minutes of the Tillside Parish Council Meeting
On Thursday 14th July 2011 in the Community Building Chatton
Commencing at 19.30**

Present: Duncan Ord (Chairman)

Parish Councillors, Bob Scott, Mrs S Dodds, Neil Douglas Jim Railton, Mrs. D Pardoe

Mrs M Waldie & Mrs M. Govett

County Councillor A Murray

Clerk I Hunter

2 Members of the public

Public Question time: - None

Chairman's Announcements- The Chairman announced sad loss of the Vice-Chairman Eddie Brown since the May meeting of the Parish Council, he went on to say that a sympathy card and flowers have been sent to the family on behalf of the Parish Council and that he had received a letter of thanks from the family. The Chairman also informed the meeting that Parish Councillor Mrs. Joan Renner has decided to retire from the Parish Council

Apologies for Absence: Parish Councillor John Jeffreys

Declaration of Interest: Parish Councillor Neil Douglas declared a Personal Interest in Planning Application No 11/01165/FUL (as the application is for a neighbouring farm)

The Chairman proposed to alter the running order of the meeting by agreeing to move the consideration of Planning Application No 11/01132/RENE- Erection of a single wind turbine to the next Agenda item as a member of the public had attended the meeting for this reason, the Parish Councillors agreed to this proposal.

Min 533- Planning Application-

11/01132/RENE- Erection of a single wind turbine of 50m to hub and 77.9m to tip with associated infrastructure- Fields West of New Bewick Farm Wooperton Alnwick Northumberland. The meeting considered the Planning Application and raised concerns that no neighbouring Parish Councils had been consulted as New Bewick does not have a Parish Council. 7 members of Parish Council voted to object to the application with 1 abstention on the following grounds:-

- 1- No surrounding Parish Councils were notified of the Planning Application
- 2- There is no test data to prove the suitability for the proposed site, as it appears that the documentation has been gathered by desk top surveys, whereas other sites in the area currently have anemometers erected to gather wind data.
- 3- There are no Visual Impact Assessments included within the application

- 4- There are no photo montages included within the application
- 5- Northumberland County Council is promoting Tourism as part of the Sustainable Communities for Northumberland.
- 6- The height of the Wind Turbine has increased since the Pre Application stage.
- 7- The Wind Turbine will have an impact on the surrounding National Park Area.

A member of the public left the meeting at this point

Min 534 Election of Vice-Chairman 2011/12 – The Chairman informed the meeting that the Parish Council needed to elect a Vice-Chairman for the remainder of year, Parish Councillor Mrs M Waldie proposed & Parish Councillor Bob Scott seconded Parish Councillor Neil Douglas as Vice-Chairman for the forth coming year. Parish Councillor Mrs S Dodds proposed & Parish Councillor Jim Railton seconded Parish Councillor Mrs M Govett as Vice-Chairman for the forth coming year, a vote took place and each candidate received 4 votes the Chairman had a casting vote and he elected to give his vote to Neil Douglas. Parish Councillor Neil Douglas was elected as Vice-Chairman for the remainder of 2011/12.

The Minutes of the Annual General Meeting held on 12th May 2011 previously circulated were corrected, agreed and signed by the Chairman.

Matters Arising-

Min 535(Min 526) - Northumberland Home Finder Parish Councillor Bob Scott asked if there was any update on the Homefinder Officer attending a Parish Council meeting, the Clerk replied that the Homefinder Officer was not available tonight but would be invited to the September Parish Council meeting.

The Minutes of the Special Planning Meeting held on 1st June 2011 previously circulated were agreed and signed by the Chairman.

Matters Arising-

Min 536- Planning Application No 11/00699/FUL- New Build Farm Offices and change of Use of redundant agricultural buildings to residential use- Hetton Steads Lowick Berwick-upon-Tweed TD15 2UL - The Vice- Chairman advised the meeting that he had read in today's newspaper that the affordable housing from the 4 Planning Applications for Hetton Estates are to be within in Lowick and Chatton. Parish Councillor Bob Scott stated that he felt Tillside Parish had again missed out on any advantages which could have been delivered under a S106 Agreement. County Councillor Anthony Murray informed the meeting that the North Area Planning Committee had agreed to 2 affordable houses which could be either one each in

Chatton and Lowick or 2 in one of the 2 settlements as they thought this would be a better option than affordable housing on the proposed development sites. The meeting asked County Councillor Anthony Murray if this meant that Hetton Estates have to build 2 affordable houses, County Councillor Anthony Murray replied they have to provide 2 affordable houses.

Min 537- Parish Councillor Vacancies- The Clerk informed the meeting that only one letter has been received from Gavin Douglas of Chatton for the current advertised vacancy, the Clerk read out the letter. The meeting asked the Clerk how many vacancies does the Parish Council have and for which Wards, the Clerk replied that the Parish Council currently has 4 vacancies before tonight's meeting, however there are now 5 vacancies since Mrs J Renner has decided to retire but went on to say that a Parish Councillor vacancy notice must be displayed for the replacement of Parish Councillor Mrs J Renner. The Clerk also informed the meeting that there is supposed to be the following number of Parish Councillors for each ward:-

Chatton	6
Chillingham	2
Hetton	3
Lilburn	3

The meeting agreed the current membership of the Parish Council is made up representation from the following wards:

Chatton	5
Chillingham	1
Hetton	3
Lilburn	0

The meeting agreed to accept Gavin Douglas on to the Parish Council as a representative for Chatton Ward. All Parish Councillors agreed to see if they find residents who could be interested in joining the Parish Council.

Min 538- Financial Statement

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|--------------|-----------|--------------------------|
| Bank Balance | £ 7545.29 | |
| Including | £ 339.82 | Future Projects Fund |
| | £ 31.27 | Xmas Lights |
| | £ 1163.53 | Balance from Halifax A/c |
| | £ 6010.37 | Parish Council Balance |
- Victorian Lamp Balance-** Parish Councillors agreed that now the project for the Victorian Lamp is complete the remaining balance form the heading in the Accounts should become a heading named as “future projects fund”.

Min 539– Accounts for Payment-

- | | | |
|------------------------|----------|-------------------------|
| Mr R A Scott | £ 163.99 | Fountain |
| Northumberland Estates | £ 100.00 | Rent School Field |
| Lilburn Estates | £ 10.00 | Rent Hetton Steads Hall |
| Mrs E I Hunter | £ 200.00 | Clerk's Salary |
| Mrs E I Hunter | £ 65.00 | Petty Cash |
| NALC | £ 93.15 | Subscription |

- Chatton Village Hall £ 150.00 Annual Rent for the Hire of the Hall

Min 540- Planning Applications. *No Observations*

- 11/00944/LBC- Renovation of Library Ground Floor Area- Fowberry Tower Chatton Northumberland NE71 6ER
- 11/01165/FUL Erection of Agricultural Building- Hepburn Farm House Old Bewick Alnwick NE66 4EG
- 11/01021/FUL Proposed 2no external heat exchanger units within incc protection security cage/fencing to rear of existing transmission building: various external exhaust vents and weather cowls to existing transmitter buildings; access steps to building; ancillary works and development- Chatton Television Broadcast Transmission Station Chathill Northumberland NE67 5JD
- 11/01189/LBC Refurbishment/alteration to east wing- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER
- 11/01305/LBC Refurbishment of Kitchen- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER
- 11/01279/VARYCO- Variation of condition 3 on previous application 10/B/0547 to include minor material amendment to window and roof lights to courtyard elevation- East Lilburn Farm Lilburn Wooler Northumberland NE66 4ED
- 11/01278/VARYCO- Variation of condition 3 on previous application 11/B/0089 to include minor material amendment to window and roof lights to courtyard elevation- East Lilburn Farm Lilburn Wooler Northumberland NE66 4ED
- 11/01462/FUL- Conversion of redundant agricultural building into dwelling- East Lilburn Farm Lilburn Alnwick Northumberland NE66 4ED
- 11/01463/LBC- Conversion of redundant agricultural building into dwelling- East Lilburn Farm Lilburn Alnwick Northumberland NE66 4ED
- 11/01477/FUL- Demolition of existing residential dwelling and erection of replacement detached dwelling- Hepburn Bell Cottages Chillingham Alnwick Northumberland NE66 4EF

Min 541- Planning Applications. *Observations/Objections*

- 11/01036/FUL- Conversion of agricultural buildings into 8 no residential units- Broomhouse Farm Broomhouse West Lilburn Alnwick Northumberland NE66 5NE. *The Parish Council agreed to object on the following grounds:*

- 1 *The Parish Council objects to the proposed accesses from the development as the access roads from the development join the main road leading to the A697 which is already a very busy road and the visions from the access roads are limited.*
- 2 *The developer has not considered the local vernacular and has not been sympathetic with this 1900 century building.*
- 3 *The Parish Council question the occupation of all the current grants permissions and proposals for residential dwellings in the Tillside Parish, as currently there could be as many as 50 additional houses within Tillside Parish within the next few years.*
- 4 *The Parish Council have concerns that the local rural services will come under pressure with the additional housing developments, e.g. the roads within the Parish are country roads many which are not wide enough for 2 way traffic.*
- 5 *There is no main sewage system at this development; the current sewage is collected via a septic tank which filters into the river.*
- 6 *The Listed Building Consent Application states the windows will be double glazed; Parish Councillors questioned the possibility of double glazing windows being placed into a Listed Building.*

11/01052/LBC-Conversion of agricultural buildings into 8 no residential units-
Broomhouse Farm Broomhouse West Lilburn Alnwick
Northumberland NE66 5NE *The Parish Council agreed to submit the same objections as those for Planning Application No 11/01036/FUL*

Min 542- Correspondence:

- **NCC-** Information Re compost garden waste
- **NCC-** Northumberland Economic Strategy Executive Summary
- **NCC-** Place Survey
- **NCC-** Review of Polling Stations
- **Northumberland Age Uk-** Questionnaire
- **Northumberland Estates-** Reply to letter
- **Dorman-** Information RE Signalling & Hazard Warning Lighting Technology
- **NCC-** Area Committee Meeting with Parish Councils on 13th October
- **CAN-** Newsletter
- **NCC-** Letter RE Northumberland News
- **CPRE-** Newsletter
- **NCC-** Notification of Planning Training Event at Wooler on 27th July. *Parish Councillors agreed not to attend as the majority of the Parish Councillors had already attended the Belford Planning Training session.*

Any Other Business.

Min 543- Meeting with Northumberland County Council Officers Re the Transfer of

Local Services- The Clerk tabled copies of the draft minutes from the meeting where she and Parish Councillor Bob Scott had met with Northumberland County Council Officers. Parish Councillor Bob Scott gave the meeting a debrief on the following:-

Bus Shelters:- As of April 2012 the Parish Council will be responsible for the Bus Shelter (structure only) in Chatton and asked Parish Councillors if there are any other Bus Shelters in the Parish which Northumberland County Council are currently responsible for, the meeting replied no there was only the Bus Shelter in Chatton.

Litter Collection: In future the Parish Council will have to pay for any new litter bins but Northumberland County Council will continue to empty the litter bins, Parish Councillor Bob Scott asked members for local knowledge of where the current litter bins are located and asked the Clerk to obtain the list from Northumberland County Council of the current bins and locations as promised at the meeting with Northumberland County Council Officers. The Vice-Chairman advised the meeting that there are 3 litter bins in Chatton and 2 in Chillingham and all of them need to be replaced, the Clerk agreed to report this information to Terry Garnick.

War Memorials- The meeting agreed that the Parish Council currently look after the War Memorials within their Parish.

Open Spaces & closed Churchyards – Grass Cutting In the future Northumberland County Council will continue with the arrangement to the Parish Council towards the grass cutting, however the amount for funding may change if the closed Churchyard transfers to the Parish Council as part of the current payment is for cutting the grass in the closed Churchyard. At the present time Terry Garnick from Northumberland County Council cannot confirm if the closed Churchyards will transfer to Parish Councils because he was unsure if the transfer is legal. Parish Councillor Bob Scott informed the meeting that he raised the issue with Terry Garnick about the state of a tree in the closed Churchyard, the Clerk agreed to take this matter up with Sandra Hagleburg the Tree Officer at Northumberland County Council. Parish Councillor Bob Scott also informed the meeting that Mr. M Douglas is unable to cut some areas of the closed Churchyard because of the dog fouling and suggested erecting “No Dog Fouling” signs, Parish Councillor Mrs. D Pardoe suggested a sign asking dog owners to clean up after their dogs and take it home, the meeting agreed that the Clerk should contact Terry Garnick and ask him what happens in other closed Churchyards within Northumberland.

Benches- After 1st April 2012 the Parish Council will be responsible for all public benches/seats within the Parish, Parish Councillors asked about benches which have been donated the Clerk informed the meeting that they are the responsibility of the Parish Council.

Min 544- Highway Verges- Parish Councillor Mrs M Govett advised the meeting that the Highway Verges in the Hetton area have not been cut this year so far. Parish Councillor Mrs S Dodds raised concerns that the verge from Horton to Weetwood Hall have not been cut and this is a route which the walkers on the Cuthbert’s Way use and the walkers are currently having to walk on the road. The Clerk agreed to

report these matters to the Highway's Department of Northumberland County Council.

- Min 555- Insurance-** Parish Councillor Bob Scott suggested that the current Insurance Policy should be reviewed to ensure the Public Liability covers the School Field now that the Parish Council have signed the Lease, and also suggested the Fountain should be included under Street Furniture and be insured for traffic damage and vandalism, the meeting agreed that the Clerk should contact the Insurance Company on these matters.
- Min 556- School Field-** Parish Councillor Bob Scott advised the meeting that Norham Cub Scouts and Beavers are going to camp on the School Field in August and use the facilities of the Community Building, he went on to say that the Village Hall Committee would be giving the Parish Council a contribution from this booking fee which can be used towards the grass cutting of the School Field. Parish Councillor Mrs. M. Govett said she was of the understating (and was sure this was minuted) that the Village Hall Committee would fund raise for the grass cutting of the School Field and suggested the Village Hall Committee keep the entire booking fee and use it to pay for the grass cutting. Parish Councillor Bob Scott asked the Clerk to check back on the past minutes but he reminded the meeting that it was the Parish Council that signed the lease for the School Field not the Village Hall Committee. Parish Councillor Bob Scott expressed concern that fundraising would fall to the minority. Parish Councillor Mrs M Govett suggested that all Parish Councillors could help. Parish Councillor Bob Scott asked for this to be minuted. Parish Councillor Mrs D Pardoe questioned that all Parish Councillors were to be involved in the fund raising for the School Field.
- Min 557- Community Building-** Parish Councillor Bob Scott tabled a draft letter which the Village Hall Committee are going to send to Northumberland Estates about repairs which are required to be undertaken to the roof, the letter asks Northumberland Estates if they will make a contribution to the roof repairs and if they will extend the lease to 25 years as this will help the Village Hall Trust receive grant aid. The Parish Council agreed to support the letter.
- Min 558- Heating works to Berwick Borough Houses-** Parish Councillor Mrs. M Waldie advised the meeting that Gentoo have completed the current heating works in the houses in Chatton and went on to say that the residents are happy with these works saying that Gentoo had carried out a good professional job, the works are an improvement on the first set of works.
- Min 559- (Min 529) - West End Chatton-** Parish Councillor Mrs. M Waldie advised the meeting that there still has been no progress on this matter, the Clerk agreed to report this to Terry Garnick at Northumberland County Council has be had promised to take this matter up when she and Parish Councillor Bob Scott met with Northumberland County Council Officers on 28th June to discuss the transfer of Local Services to Parish Councils.

Date of next Meeting: 8th September 2011 at 7.30 p.m.

